

## **IMPORTANT REGISTRATION INFORMATION**

- ❖ To register for these enhancement classes, please call 765-288-9015. Leave your name, UBC#, and telephone number, class you want to enroll in and date of class. *PLEASE SPEAK CLEARLY*. This is the **only** way to register for the enhancement classes. **We will only call you if the class is cancelled. WE DO NOT CALL TO VERIFY THAT YOU ARE REGISTERED FOR THE CLASS!!!** If you do not hear from us, the class will be held as scheduled and you are enrolled.
- ❖ **SPECIAL NOTICE:** YOU MUST CALL AT LEAST THREE (3) **BUSINESS DAYS** (Monday-Friday) **PRIOR TO A CLASS TO ENROLL IN THAT CLASS**. Example: class is scheduled to begin on a Wednesday, you must enroll no later than the prior Friday – class is scheduled to begin on a Saturday, you must enroll no later than Wednesday.
- ❖ If you wish to take a class that is not on this schedule, please call 765-288-9015. Leave your name, UBC#, telephone number and the name of the class you would like to take. As soon as we have enough participants to make this requested class, we will schedule one as soon as possible.
- ❖ If you have any questions concerning the enhancement schedule, please call Chill Elmore, Area Coordinator at 317-807-1116, ext. 102.

❖ Classes during the week are 6:00pm to 10:00pm, and 7:30am start time on Saturdays.

#### OSHA 10

June 2, 4

Dec 1, 3

#### Best Practices

April 20, 21, 26, 28, 30

Dec. 5, 8, 13, 15, 17

#### Rigging

April 5, 7, 9, 12, 14, 16

Oct. 3, 6, 8, 11, 13, 15

#### 1<sup>st</sup> aid / CPR

May 2, 4, 7

July 26, 28, 30

Nov. 7, 10, 12

#### I.R. door hardware, Intro / Locksets training class starts

August 18, 20

80 hours total (56 hours training, 24 hours certification)